

**Town of Onondaga**

5020 Ball Road  
Syracuse, NY 13215-2281  
(315) 469-3144

Application for Building Permit, Certificate of Use, Certificates of Occupancy, Demolition, Fuel Burning Appliances, and Swimming Pools.

Permit Number \_\_\_\_\_

Tax Map Number \_\_\_\_\_

Fee \_\_\_\_\_ Date \_\_\_\_\_

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Received Fee \_\_\_\_\_

Date to Assessment Office \_\_\_\_\_

**LOCATION (Address)** \_\_\_\_\_ **ZONING DIST** \_\_\_\_\_

Is property located within or adjacent to a Flood Plain area: Yes \_\_\_\_\_ No \_\_\_\_\_ Community Panel # \_\_\_\_\_

If yes, proper Flood Insurance Regulations need to be followed regarding construction.

**SUBDIVISION** \_\_\_\_\_ **SECTION** \_\_\_\_\_ **LOT #.** \_\_\_\_\_

**NAME OF OWNER** \_\_\_\_\_

**PHONE #** \_\_\_\_\_ **Email** \_\_\_\_\_

If Applicant/Owner is a corporation, give name, Addresses and title of two Officers:

Name	Address	Title	Phone No.
Name	Address	Title	Phone No.

**EXISTING USE** \_\_\_\_\_ **INTENDED USE** \_\_\_\_\_ *Septic Approval on file* Y \_\_\_ N \_\_\_ NA \_\_\_

*Occupancy Classification* \_\_\_\_\_ *Construction Classification* \_\_\_\_\_

**NATURE OF WORK:** New Bldg. \_\_\_\_\_ Addition \_\_\_\_\_ Alteration \_\_\_\_\_ Deck \_\_\_\_\_

Demolition \_\_\_\_\_ Fuel Burning Appliances \_\_\_\_\_ Swimming Pools \_\_\_\_\_

**TOTAL PROJECT VALUE** (land value excluded) \_\_\_\_\_

**PROPOSED CONSTRUCTION :**

Dimension Front \_\_\_\_\_ Rear \_\_\_\_\_ Depth \_\_\_\_\_  
Sq. Ft. Habitable Space \_\_\_\_\_ Non-Habitable Space \_\_\_\_\_  
Sq. Ft. of Commercial / Industrial Space \_\_\_\_\_  
Stories \_\_\_\_\_ Garage \_\_\_\_\_ Bedrooms \_\_\_\_\_ Baths \_\_\_\_\_  
Additional Information \_\_\_\_\_

**SIZE OF LOT:**

FRONT \_\_\_\_\_ REAR \_\_\_\_\_ DEPTH \_\_\_\_\_ ACREAGE \_\_\_\_\_

Does proposed construction violate any Zoning Ordinance or other regulations? YES NO

Special Zoning Regulations and Approvals (if applicable)

**ARCHITECT** \_\_\_\_\_  
Name Address Telephone No.

**CONTRACTOR** \_\_\_\_\_  
Name Address Telephone No.

Insurance Certificate on File: YES NO \_\_\_\_\_ Expires: \_\_\_\_\_  
Company

SURVEY OF ACTUAL LOT WITH IMPROVEMENTS ARE REQUIRED BEFORE ISSUANCE OF CERTIFICATE OF OCCUPANCY

**APPLICATION IS HEREBY MADE** to the Town of Onondaga Codes Enforcement Office for the issuance of a building permit pursuant to the New York State Fire Prevention and Building Code for the construction of buildings, additions or alterations, or for removal or demolition, as herein described. The applicant agrees to comply with all applicable laws, ordinances, and regulations.

\_\_\_\_\_ says that he/she is the applicant named. He/She is the \_\_\_\_\_

(Contractor, Agent, Corporation Officer, Etc.)

of said owner or owners and is duly authorized to perform or have performed the said work and to make and file this application; that all statements contained in this application are true to the best of his/her knowledge and belief, and that the work will be performed in the manner set forth in this application and in the plans and specifications filed therewith.

\_\_\_\_\_  
(Signature of Applicant)

Examined by \_\_\_\_\_

Date \_\_\_\_\_